

## AccessIt Library Website Login Instructions

### Kindergarten-4<sup>th</sup> grade

- In the upper right hand corner where it says “guest,”  
click the drop down arrow
- Under “Patron ID/User name/ID,” enter the student’s first name and last initial. This will be the name the student uses at school.
  - Example username: kellya (for Kelly Austin)
  - Under Password, type in the password the student uses at school to login to computers. Please reach out to the librarians with any questions about this.
  - Kindergarten password: kkkkk

### 5<sup>th</sup>-8<sup>th</sup> grades

- In the upper right hand corner where it says “guest,” click the drop down arrow
- Select “login with @bacs.school”
- Student should enter their @bacs.school email (their bacs google email) and password to login with their google credentials

Once a student has accessed their own account, they can place holds on books, write reviews and add books to a personal list.