

1	Health Assessments Parents will be expected to screen the health of their children each morning to assess if they are able to attend school. Staff will be expected to use the same process to assess themselves. If the assessed individual needs to stay home, this information needs to be reported to the school nurse, Kathy McQueen.
1.1	<p>Individuals should use the following criteria:</p> <p>A. If your child has one or more of the following symptoms, he/she needs to stay home:</p> <ul style="list-style-type: none"> Cough Shortness of Breath Difficulty Breathing New loss of taste or smell <p>B. If your child has a combination of two or more of the following symptoms, he/she needs to stay home:</p> <ul style="list-style-type: none"> Fever (measured or subjective) Chills Fatigue Myalgia (muscle/body aches) Headache Sore Throat Congestion or Running Nose Nausea Vomiting Diarrhea
1.3	Teachers may request that the school nurse assess a student during the day if they suspect symptoms are present.
2	Exclusions The school will follow guidelines and instructions provided to us from the MCOPH regarding isolating and excluding individuals and groups.
2.10	If an individual is symptomatic as described above, they should be tested for COVID-19.
2.11	If the test result is negative, the individual may return to school after 24 hours without fever, off fever reducing medication, and with improved respiratory symptoms

2.12	If an individual tests positive for COVID-19, he/she may return to school, masked, 5 days after the onset of symptoms AND if he/she is fever free for 24 hours with improvement in symptoms. He/she needs to be masked an additional 5 days.
2.13	If an individual tests positive for COVID-19 without symptoms, they may return to school 5 days after the test was collected. If the individual develops symptoms within 10 days of testing positive, he/she should follow instructions for positive cases with symptoms.
2.2	A symptomatic individual may be cleared to return to school with a doctor's note if the healthcare provider provides an alternative diagnosis and the child has been fever free for 24 hours, off fever reducing medication, and symptoms are improving.
2.3	A close contact is defined as having household contact or being within six feet for 15 minutes or more with a positive case.
2.31	If a fully vaccinated individual has a close contact with a positive case, they may return to school masked for 5 days. He/she should be tested on day 5. If the test is positive, he/she should remain home for 5 days. If the test is negative they may remain at school, masked, for 5 additional days.
2.32	If a non-vaccinated individual has a close contact with a positive case, they should remain home for 5 days. He/she should be tested on day 5. If the test is positive, he/she should remain home for 5 additional days. If the test is negative they may return to school. He/she needs to be masked an additional 5 days.
2.34	Household contacts may require further investigation. Contact the school nurse for further information.
3	Travel Quarantine Individuals will need to follow any travel restrictions provided by Pennsylvania or Montgomery County.
4	Isolation If the results of the health assessment indicate that a student present at school should not be present, parents will be contacted immediately. The school nurse or other designated staff member will monitor the student until the parents collect him/her.
4.1	If the results of the health assessment indicate that a staff member present at school should not be present, he/she will immediately drive him/herself home. If the staff member is unable to drive him/herself, he/she will either wait with another designated staff member until he/she can be picked up by a family member or an ambulance will be called.
5	Absence Policy

	<p>As stated in the parent handbook student absences will continue to be recorded but COVID related absences will not be counted towards a limit of 10 excused absences. "Students who are excluded from BACS because of health department regulations in cases of health epidemics will not accrue absences that apply to the upper limit of 10 excused. The absences from exclusion will be recorded but will be treated differently and will not lead to further action."</p>
6	<p>Educating Students at Home</p> <p>Students who are instructed to stay home will continue to be educated through their exclusion. Students may be ill and unable to do schoolwork. Teachers will work with these students to determine reasonable expectations about what vital pieces can be made up. Students may be relatively healthy, in which case they will continue to have academic expectations.</p>
6.1	<p>If a whole homeroom or a significant majority of the homeroom is excluded from onsite school, schoolwork will shift to a remote model. Specialist subject matter will be covered through asynchronous work. Homeroom subjects will be covered through a combination of asynchronous and synchronous learning. The schedule of any synchronous classes will be developed in coordination with existing student support schedules.</p>
6.2	<p>If an individual student in a homeroom or less than a significant majority of the homeroom is excluded, onsite school will continue in that homeroom and the teacher will share the major points of the lessons missed with the excluded students. As is the case when everyone is remote, not all material may be covered. The material can be shared with the absent students through the remote platform or through other means such as email, as determined by the teacher.</p>
7	<p>Face Coverings</p> <p>Face coverings will be optional for individuals unless medical circumstances dictate that individuals, groups or the school need to wear them for a set period of time.</p>
7.3	<p>Students' face coverings may be any color and appropriate design and may not have writing on them except for a logo. Masks must cover the mouth and nose and fit securely, and they must filter exhaled air, and may not have a vent. We recommend that they be two or three layers of fabric. We also ask that students have two extra masks at school in case one gets lost, soiled, or ruined.</p>
8	Social Distance

	When inside students should maintain 3 feet of social distance from individuals whenever feasible.
9	<p>Arrival</p> <p>Students will enter the building through one of three entrances. Primary students (K-3) will enter in the front door across from Ashley Rd. Intermediate students (4-6) will enter through the Heilman Hall entrance. Upper Unit students (7-8) will enter through the stairwell located in the back of the school. This will reduce grade levels mixing during arrival time and the congestion in the hallways.</p>
9.1	Bus students who arrive at school before 7:45 will wait in the society building, distanced, and then proceed to their designated exterior entrance at the allotted time.
10	<p>Dismissal</p> <p>Students will exit the building through their classroom doors.</p>
10.2	Students waiting to be picked up in the Heilman Hall parking lot should use the designated crosswalk by the lobby doors.
11	<p>Chapel and Worship</p> <p>Chapel will be streamed to the homerooms. Some grades will attend chapel in person each morning. Other than for scheduled exceptions the schedule is:</p> <p>Tuesday – 4th Grade Wednesday – 5th Grade Thursday – 6th Grade Friday – 7th and 8th Grade</p>
13	<p>Eating</p> <p>Snacks and lunch will be eaten in classrooms at assigned desks or outside.</p>
13.1	Students will wash or sanitize their hands before and after eating.
14	<p>Lunch Recess</p> <p>Lunch recess will be scheduled so that no two grade level cohorts of students are using the same play area at the same time. Grades 7 and 8 are defined as one cohort.</p>
14.1	<p>Grades 1-2 will rotate between the wood chip section and the non-wood chip section of their play area</p> <p>Grade 3 will use the wooden playground</p> <p>Grades 4-6 will use three areas outside of their classrooms, staying within their grade levels. The supervisor will also have the ability to move a grade level to the third grade playground or the gyms.</p> <p>Grades 7-8 will use the area outside of their classrooms including the basketball net.</p>

14.2	<p>When weather such as rain dictates that students cannot go outside for lunch recess the following will take place:</p> <ul style="list-style-type: none"> A. Grades 1 and 2 will have lunch recess in the two kindergarten classrooms B. Grades 7 and 8 will stay in their classrooms C. Grades 3 and 4 will either stay in their classrooms or use one of the gyms Grades 5 and 6 will either stay in their classrooms or use one of the gyms Grades 3/4 and 5/6 will rotate locations each time
15	<p>Study Hall and Detention</p> <p>In order to avoid mixing students in different grade levels, we will be adjusting how study hall and detention are served. Infractions which would lead to these consequences should still be entered into Rediker. Not only will this notify the parents that there was an infraction but the incidents will also be tracked. This is useful for noting long term trends. It will also be used to monitor when students earn escalating consequences.</p>
15.1	<p>In the place of serving detention students will be required to write an account, which expresses useful reflection and states what they did to earn the detention and how they could avoid repeating that action. These written pieces will be returned and tracked by Kirsten. The homeroom, specialist and SSC teachers will not need to be involved in this process.</p>
15.2	<p>Study hall will be divided into two locations. Upper unit students will serve study hall in the Ocean Lab. Intermediate students will serve their study hall in the conference room. Desks will be positioned at least 6 feet apart. If a parent is uncomfortable with their child attending in person study hall, he/she may contact Kirsten and set up a study hall over Zoom.</p>
17	<p>Classroom Layout</p> <p>Classrooms will be laid out so that students are sitting distanced at least three feet apart and not facing each other.</p>
18	<p>Ventilation</p> <p>Even just cracking open a window or door helps increase outdoor airflow, which helps reduce the potential concentration of virus particles in the air. Windows or doors should not be opened if doing so poses a security, safety or health risk (such as falling, exposure to extreme temperatures, or triggering asthma symptoms). Where windows or doors are not able to be opened, HVAC systems with maximum filtration systems and/or HEPA filters should be used.</p>
19	<p>Bathrooms</p>

	In the interest of limiting students mixing with other grade levels and shared spaces, students will be encouraged to use the bathroom dedicated to their classroom (k-2), grade level (3) or unit (4-8).
19.1	Students may be away from these bathrooms during specialist and SSC classes. Homeroom teachers should encourage students to use the bathroom before travelling to another classroom but, as always, if there is a dire need during a specialist or SSC class, then primary students may use the closest bathroom and intermediate and upper unit students may return to their dedicated bathroom.
20	<p>Lockers</p> <p>In order to promote social distancing homerooms teachers are encouraged to not send their classes to their lockers en masse. Dividing the class into smaller groups has been a successful way to manage this. Homeroom teachers may want to rethink what items are kept in the lockers.</p>
21	<p>Water Fountains</p> <p>Our water fountains should not be used to drink from. They can, however, be used to refill water bottles. Students should continue to bring multiple bottles of water to school each day.</p>
22	<p>Plexiglass Screens</p> <p>Plexiglass screens are available for teachers. These can be used so that teachers can conference with students at a closer distance.</p>
27	<p>Library</p> <p>The library will be available for use by classes during their scheduled times. Students may book times to visit the library before or after school.</p>
27.1	Students can use devices at school or at home to request books through bacs.follettdestiny.com . Requested books will be delivered to their lockers. Students also have access to the library's digital collection through bacs.mackiniva.com . Teachers may also request books to be delivered to their classrooms.
28	<p>Outside Spaces</p> <p>Teachers may want to use outside spaces for teaching during the day. Depending on the weather there will be canopies and log seats set up outside the school which can be used for this purpose. There are also seat cushions which can be assigned to individual students to make this environment comfortable for the students.</p>
29	<p>Technology Devices</p> <p>Technology will continue to be accessible to students through a one-to-one approach.</p>

29.1	Students in grades 1-3 will have access to an iPad Students in grade 4 will have access to a school laptop Students in grades 5-8 will have access to a Chromebook The kindergarten will have iPads to distribute as needed
29.2	The woods computer lab will remain open so that classes can use it for specific projects that would be better completed on desktop computers. There will also be a portable iPad lab available for grades 4-8.
30	Access to Building Access to the building will be limited to staff, students and essential visitors such as service technicians during the school day.
30.1	Because parents will not be allowed in the building. A table will be set up outside the front door where they can leave important items that need to be delivered to students.
31	Volunteers There will still be a limited amount of volunteer work done in the school. There will be shifts of three volunteers who enter and exit the volunteer room through its dedicated exterior entrance. These volunteers will only work in the volunteer room which means that other work that they typically take on such as bulletin boards will not be able to be done by them.
31.1	Volunteers who are fully vaccinated may also have access to the hallways and copiers.