

1	<p>Health Assessments</p> <p>We are expecting parents to use a health assessment each morning to assess if their children are able to attend school. Staff will be expected to use the same process to assess themselves. If the assessed individual needs to stay home, this information needs to be reported to the school nurse, Kathy McQueen.</p>
1.1	<p>The screening currently reads as follows:</p> <p>A. If your child has one or more of the following symptoms, he/she needs to stay home:</p> <ul style="list-style-type: none"> Cough Shortness of Breath Difficulty Breathing New olfactory disorder (change in smell) New taste disorder (change in taste) Is taking fever reducing medication <p>B. If your child has a combination of two or more of the following symptoms, he/she needs to stay home:</p> <ul style="list-style-type: none"> Fever (measured or subjective) Chills Rigors (shivering with rise in body temperature/sweating) Myalgia (muscle/body aches) Headache Sore Throat Nausea or Vomiting Diarrhea Fatigue Runny Nose / Congestion
1.2	<p>One the items on the screening tool is a temperature check. Anyone who enters the building who is not on staff or a student will need to get their temperature checked before entering the building. In addition to these daily assessments at home, classrooms will be selected periodically for midday temperature checks.</p>
1.3	<p>Teachers may request that the school nurse assess a student during the day if they suspect symptoms are present.</p>
2	<p>Exclusions</p> <p>The school will follow guidelines provided to us from the CDC and MCHD regarding isolating and excluding individuals and groups.</p>

2.10	If an individual is symptomatic as described above, they should be tested for COVID-19.
2.11	If the test result is negative, the individual can return to school three days after symptoms are no longer present.
2.12	If an individual tests positive for COVID-19, he/she may return to school 10 days after the onset of symptoms AND if he/she is fever free for 24hrs with improvement in symptoms.
2.13	If an individual tests positive for COVID-19 without symptoms, they may return to school 10 days after the PCR test was collected.
2.2	A symptomatic individual may be cleared to return to school with a doctor's note if the healthcare provider provides an alternative diagnosis and the child has been fever free for 24 hours, off fever reducing medication, and symptoms are improving.
2.30	If an individual has close contact, which is defined as having household contact or being within six feet for 15 minutes or more with a positive case and is symptomatic, he/she should be tested for COVID-19.
2.31	If the test is negative, the individual may return to school 14 days after the last exposure to the person with COVID-19 and symptoms have resolved.
2.32	If the test is positive, then they need to follow the criteria listed in the paragraph above.
2.33	If an individual has close contact with a positive case and does not have symptoms, he/she needs to be excluded from school for 14 days after the last date of exposure to the person with COVID-19.
2.34	Household contacts are in quarantine until 14 days after the household positive is released from isolation.
3	Travel Quarantine Individuals who have travelled to states that Pennsylvania defines as having high COVID-19 rates need to self-quarantine for 14-days from when they return to Pennsylvania. This list can be found at https://www.health.pa.gov/topics/disease/coronavirus/Pages/Travelers.aspx
4	Isolation If the results of the health assessment indicate that a student present at school should not be present, he/she will be removed to the designated isolation and waiting area and the parents will be contacted. The school nurse or other designated staff member will monitor the student until the parents collect him/her. The designated isolation and waiting area will be disinfected before reuse.
4.1	If the results of the health assessment indicate that a staff member present at school should not be present, he/she will immediately drive him/herself home. If

	the staff member is unable to drive him/herself, he/she will either wait with another designated staff member until he/she can be picked up by a family member or an ambulance will be called.
5	Absence Policy As stated in the parent handbook student absences will continue to be recorded but will not be counted towards a limit of 10 excused. “Students who are excluded from BACS because of health department regulations in cases of health epidemics will not accrue absences that apply to the upper limit of 10 excused. The absences from exclusion will be recorded but will be treated differently and will not lead to further action.”
6	Educating Students at Home Students who are instructed to stay home will continue to be educated through their exclusion. Students may be ill and unable to do schoolwork. Teachers will work with these students to determine reasonable expectations about what vital pieces can be made up. Students may be relatively healthy, in which case they will continue to have academic expectations.
6.1	If a whole homeroom or a significant majority of the homeroom is excluded from onsite school, their education will switch to a remote platform for the period of exclusion. They will have synchronous and asynchronous lessons through Seesaw or Google Classroom as they would if the whole school was remote. This includes their classes with their homeroom and specialist teachers. Their homeroom Zoom schedule may be the same as it was when the whole school was remote, however specialist and SSC Zoom lessons may need to be adjusted if those teachers are teaching other in-person classes at those previously scheduled times.
6.2	If an individual student in a homeroom or less than a significant majority of the homeroom is excluded, onsite school will continue in that homeroom and the teacher will share the major points of the lessons missed with the excluded students. As is the case when everyone is remote, not all material may be covered. The material can be shared with the absent students through the remote platform or through other means such as email, as determined by the teacher.
7	Face Coverings In accordance with state orders all individuals will be required to wear face coverings when they are in the building.
7.1	Exceptions to this would be when individuals are eating or drinking or for individuals such as those with health impairments, who cannot remove a mask independently, who are under the age of two, or who are communicating with the hearing-impaired.

7.2	Students' faced coverings may be any color and appropriate design and may not have writing on them except for their name or a logo. Masks must cover the mouth and nose and fit securely, and they must filter exhaled air, and may not have a vent. We recommend that they be two or three layers of fabric. We also ask that students have two extra masks at school in case one gets lost, soiled, or ruined.
7.3	Students will follow the state's recommendation for athletics as guidance for our gym and PE classes. They say, "Everyone must wear a face covering, such as a mask, unless they fall under an exception listed in Section 3 of the Order. Coaches, athletes and spectators must wear face coverings unless they are outdoors and can consistently maintain social distancing of at least 6 feet. Athletes are not required to wear face coverings while actively engaged in workouts and competition that prevent the wearing of face coverings, but must wear face coverings when on the sidelines, in the dugout, etc. and anytime 6 feet of social distancing is not possible." Section 3 lists exceptions for individuals with health impairments, who cannot remove a mask independently, who are under the age of two, and who are communicating with the hearing-impaired.
8	Social Distance Students should maintain 6 feet of social distance from individuals whenever feasible.
8.1	There should be no physical contact, such as high fives, handshakes or fist bumps, between individuals.
9	Arrival Students in grades K-7 will enter the building through the exterior doors to their classrooms just as they did during Orientation Week. Students in 8 th Grade will enter through the basement stairwell. This is will greatly reduce grade levels mixing during arrival time. We will reassess this plan after a couple weeks.
9.1	Bus students who arrive at school before 7:45 will wait in the society building, distanced, and then proceed to their designated exterior entrance at the allotted time.
10	Dismissal Students waiting to be picked up in the Heilman Hall parking lot will be encouraged to spread out along the sidewalk. Students will be allowed to use both crosswalks to enter the parking lot.
11	Chapel and Worship Chapel will be streamed to the homerooms. This will allow the intermediate and upper units to continue to have chapel on Tuesdays-Fridays and the primary unit to continue to attend on Fridays.

11.1	A small group of volunteer students may record short hymns as part of the streamed video. Students in the homerooms will participate in the prayer, recitation and pledge.
11.2	Singing is not able to be part of classroom worship
12	Recess Morning recess should be arranged so that two grade levels of students are not using the same play area at the same time.
12.1	Students will need to wash or sanitize their hands before and after using a play structure or equipment.
12.2	Students who are playing outside during recess should wear masks. This will allow them more freedom to run around, play and interact with each other. We want students to feel like recess still has a level of freedom but we will need to regularly evaluate the activities to see if they need more support to keep their interactions at an appropriate level.
12.3	We are recommending that teachers set aside a “mask free zone” during recess so that students who would prefer it, can sit 6 feet apart and take their masks off, rather than play.
12.4	Regulations like only two students in a tire swing at a time and one student on a slide at a time will be helpful to keep students distant during recess but there will be a natural level of movement.
12.5	Students will not be allowed to play offense vs defense basketball but can shoot on the basket or play shooting games like knock-out or horse. The number of students on the court should be limited to 10 on the upper unit, 6 on the intermediate unit and 8 on the primary unit courts. All students on the court should be from the same grade level.
12.6	In addition to regularly scheduled recess, teachers are encouraged to give their students breaks in which they can go outside, be six feet apart, and remove their masks.
13	Eating Snacks and lunch will be eaten in classrooms at assigned desks or outside.
13.1	Students will wash or sanitize their hands before and after eating.
13.2	Students will need to take their masks off to eat lunch and snack. It is key that they stay in their seat and keep socially distant during that time. There does not need to be silence while students are eating but students should be discouraged from turning and talking to their neighbor as much as possible. Their primary task should be eating.
14	Lunch Recess

	Lunch recess will be scheduled so that no two grade levels of students are using the same play area at the same time.
14.1	<p>Grades 1-2 will rotate between the wood chip section and the non-wood chip section of their play area</p> <p>Grade 3 will use the wooden playground</p> <p>Grades 4-6 will use three areas outside of their classrooms, staying within their grade levels</p> <p>Grades 7-8 will rotate between the section outside of their classrooms including the basketball court and the lower ANC athletic field.</p>
15	<p>Study Hall and Detention</p> <p>In order to avoid mixing students in different grade levels, we will be adjusting how study hall and detention are served.</p>
15.1	In the place of serving detention students will receive the same consequence as during remote learning. Students will be required to write an account, which expresses useful reflection and states what they did to earn the detention and how they could avoid repeating that action. These written pieces will be returned and tracked by Mrs. Huff.
15.2	Study Hall will be divided into two locations. Upper unit students will serve study hall in their hallway. Portable desks will be positioned at least 6 feet apart along the hallway. Intermediate students will serve their detention in Heilman Hall. Desks will be positioned at least 8 feet apart in the back half of the room. HVAC, doors and windows will be used to increase air flow in the space during this period. If Heilman Hall is unavailable due to recent use by another group, another suitable location will be found. If a parent is uncomfortable with their child attending in person study hall, he/she may contact Mrs. Huff and set up a study hall over Zoom.
16	<p>Classroom Layout</p> <p>Classrooms will be laid out so that students are sitting in individual desks which are facing the same direction and are distanced apart. There should be at least six feet of distance from the center of each desk.</p>
17	<p>Ventilation</p> <p>Ventilation has been increased throughout the school. Filters in existing HVAC system have been upgraded to MERV 13 where possible as per the ASHRAE Epidemic Task Force guidelines. Where this is not possible, filtration has been increased to unit maximum. Our HVAC systems will be active for additional hours to continue the cycling and filtering of air. Window fans have been installed in classrooms and staff is encouraged to open windows when appropriate. Recirculating HEPA filters have also been placed in designated workspaces.</p>

18	Bathrooms In the interest of limiting students mixing with other grade levels and shared spaces, students will be expected to use the bathroom dedicated to their classroom (k-2), grade level (3) or unit (4-8).
18.1	Students may be away from these bathrooms during specialist and SSC classes. Homeroom teachers should encourage students to use the bathroom before travelling to another classroom but if there is a dire need during a specialist or SSC class, then primary students may use the closest bathroom and intermediate and upper unit students may return to their dedicated bathroom.
18.2	The door handles, sink handles and toilet handles will be disinfected with wipes or spray in the middle of each school day.
19	Lockers Some grade levels may choose to continue the use of lockers. If students need to fetch or drop off items, they will need to do so individually or in small groups that include students whose lockers are apart from each other.
20	Water Fountains Our water fountains will be closed off. Students will be asked to bring multiple bottles of water each day.
21	Plexiglass Screens Plexiglass screens are available for teachers. These can be used so that teachers can conference with students at a closer distance.
22	Shared Materials Shared instructional materials need to be disinfected or rested for at least three days before being used by another individual.
23	Specialist Locations The places where specialist classes are taught will be different this year in order to limit students being exposed to environments recently used by other grade levels.
23.1	Religion classes will be taught in the homerooms as will Spanish class in the upper unit.
23.2	5-8 grade science will be taught in the science room and the ocean lab.
23.3	PE class will be held outside when possible. Some grades will be able to be in the in the gym. Other grades will be taught in the homeroom when outside and the gyms are not available.
23.31	Students will not change for PE or gym classes.
23.4	Music class will be taught in the music room and the basement classroom.

23.5	Library classes will take place in the library, outside, the computer lab or the homeroom. This will be determined by the subject of the lesson and whether the library is being used by another grade on the same day.
23.6	In addition to the homerooms, art will be utilizing outside and the art room.
24	Library The library will be partitioned off into two sections. One sections will house the circulation and the other section will be available for classes to use. The circulation side will be accessible to the two librarians. The class side of the library will be available for library classes to held.
24.1	Students can use computers, Chromebooks or iPads at school or at home to request books through bacs.folletdestiny.com . Requested books will be delivered to their lockers. Students also have access to the library’s digital collection through bacs.mackiniva.com . Teachers may also request books to be delivered to their classrooms.
25	Outside Spaces Teachers will be encouraged to use outside spaces for teaching throughout the day. There will be several canopies set up outside the school which can be used for this purpose. There are also seat cushions which can be assigned to individual students to make this environment comfortable for the students.
26	Technology Devices We will be moving away from the shared technology lab model and to a one-to-one approach.
26.1	Students in grades K-3 will have access to an iPad Students in grade 4 will have access to a school laptop Students in grades 5-8 will have access to a Chromebook
26.2	The woods computer lab will remain open so that classes can use it for specific projects that would be better completed on desktop computers. If it is used, the air will need to be replaced and surfaces disinfected before another grade can use it.
27	Access to Building Access to the building will be limited to staff, students and essential visitors such as service technicians.
27.1	Parents will not be invited to enter the building. A table will be set up outside the front door where they can leave essential items such as forgotten school supplies that need to be delivered to students.
28	Volunteers

	There will still be a limited amount of volunteer work done in the school. There will be shifts of two volunteers who enter and exit the volunteer room through its dedicated exterior entrance.
29	<p>Cleaning</p> <p>In addition to their normal cleaning schedule our professional cleaning service will clean the following every day:</p> <ul style="list-style-type: none"> • all surfaces in classrooms • interior/exterior doorknobs throughout school • light switches • all bathrooms • common areas (faculty lounge, kitchenette area, copier areas, etc.) • remove trash that is bagged and placed outside classrooms/offices
29.1	If there is exposure to COVID in the school, the room(s) where the infected person was will be thoroughly cleaned/sanitized by our professional cleaning crew.
29.2	As mentioned above in section 19.2 The bathroom door handles, sink handles and toilet handles will be disinfected with wipes or spray in the middle of each school day. Additional high touch areas such as classroom door handles will also be disinfected in the middle of the school day.